

# REAL WORLD – REAL WORLD – REAL WORLD

## KIRTLAND AIR FORCE BASE INSTALLATION COMMANDER'S DIRECTIVE

ICD#: 054

DATE: 02 December 2021

TIME: 1100L

**TASKED ORGANIZATIONS:** All 377 ABW Personnel and Kirtland Mission Partners

**DIRECTIVE:** COVID-19 Testing for Active Duty and DoD Civilians

1. Kirtland AFB will remain in Health Protection Condition Bravo. Commanders and equivalents will continue to monitor/respond to all Federal and HHQ guidance. All individuals must adhere to all Federal and HHQ guidance, and are advised to continue COVID safe practices and comply with local and state restrictions.
2. Execution of this ICD is dependent upon each unit being able to acquire and maintain sufficient quantities of test kits. Commanders will evaluate risk in the absence of test kit availability and make decisions based upon mission criticality and accomplishment.
3. In accordance with Force Health Protection Guidance; Supplement 23, Revision 2 (FHP 23), Attachment 1 to this ICD, all non-fully vaccinated active duty and DoD civilians will be required to have a negative COVID-19 test each week prior to entering a DoD facility, including those on telework status if entering a DoD facility.
4. Testing is viewed in two categories (Screening and Confirmatory) with definitions below. Purchasing of test kits to fulfill screening testing requirements is a unit responsibility which can be procured via GPC or FedMall. Steps on how to accomplish this are included in Attachment 2 to this ICD.
  - a. Screening testing – testing unvaccinated active duty and DAF civilian force is a unit responsibility. These test kits will be self-administered and will be both procured and monitored by units in compliance with the FHP 23. Commanders, First Sergeants, direct supervisors, and/or authorized human resources officials will be responsible for obtaining the test results each week. If there is a positive test result on this self-administered test, immediately begin confirmatory testing.
  - b. Confirmatory testing – this testing is for someone experiencing symptoms, has a known exposure, or has a positive home test. The employee should coordinate with the MTF or another offsite testing facility (pharmacy, medical center, etc.) to schedule a Polymerase Chain Reaction (PCR) test for validation and isolate until PCR test results are received. Unit Health Monitors (UHM) should contact Public Health to begin contact tracing.

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5. Weekly screening testing should be performed onsite with proper supervision. However, if an onsite location is not feasible self-testing may be performed at home, at the discretion of the supervisor or human resources officer, since they are considered “over-the-counter” tests and are not clinical in nature.
  - a. Each week, DoD civilians and active duty members who are not fully vaccinated will provide results of a negative self-test IAW para 5, conducted within the last 72 hours to their immediate supervisor prior to entering a DoD facility. The employee’s supervisor is responsible for maintaining any COVID-19 test results provided by the employee in accordance with privacy protection measures annotated in FHP 23 (Attachment 1).
  - b. Per CDC guidance, personnel who have recovered from a recent COVID-19 infection and who remain asymptomatic are exempted from regular screening testing for 90 days following their date of recovery. An individual is considered recovered if asymptomatic after completing 10 days of isolation following a positive test result.
  - c. DoD civilian employees who refuse required screening testing may be barred from their worksites on the installation or facility, including while any progressive disciplinary actions are pending. While barred from their worksites on the installation or facility, such DoD civilian employees may be required to telework, IAW DoDI 1035.01\_DAFI 36-816, Telework Program, as amended, Federal and HHG guidance, and applicable labor agreements regarding telework.
  - d. Employees may not be directed to purchase home test kits or obtain any other type of testing to meet the weekly requirement due to a lack of unit funded test kits. No disciplinary actions for non-compliance of weekly testing may be initiated due to a lack of unit funded test kits. However, failure to provide a test result still may constitute a denial of entry into DoD facilities. If self-collection kits or self-test kits are not available to employees through the unit, service members and civilians will be reimbursed for COVID-19 screening tests that require payment for the purposes of meeting the screening testing requirement. Refer to COVID Vaccine Guide, 06 Nov 21 attached to ICD #055.
  - e. All service members and DAF civilians visiting Kirtland AFB, including those TDY and for official business are required to be vaccinated unless an exemption exists. In the event that an exemption exists or is pending, the member will be required to show proof of a negative COVID test within 72 hours prior to entering a DoD facility. Organizations sponsoring base visitors lasting longer than one duty week (TDY, training, etc.) will assume unit/supervisor responsibilities for testing requirements IAW this ICD. Non-DoD personnel, such as Official Visitors, must attest to being fully vaccinated and, if not fully vaccinated, must present the results of a negative COVID-19 test within 72 hours as a condition of access to

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DoD facilities. Refusal of testing by service members, DAF civilians, and official visitors may result in denial of access to DoD facilities.

6. Tasked organizations/UCCs will acknowledge receipt of this ICD by replying back to [377 ABW Crisis Action Team](#).

### **ADDITIONAL INFORMATION:**

1. The following ICDs remain in effect:
  - A. ICD 052A, *Mask Policy Update*
  - B. ICD 053A, *Implement HPCON BRAVO*
  - C. *Declaration of Public Health Emergency 27 Oct 21*
2. The following ICD is superseded:  
N/A

### **Installation Commander**

#### **Attachments:**

1. Force Health Protection (FHP) Guidance; Supplement 23, Revision 2
2. Instructions for Purchasing COVID-19 At-Home Test Kits

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