



KAFB

Installation Commander's Directives update: COVID-19 Return to Increment 3 (#044 – effective Feb. 8, 2021) Adjustment to Personal Travel Policy (#044A – effective Feb. 11, 2021)

As of Mon., Feb. 8, 2021 - Health Protection Condition (HPCON) BRAVO+

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PUBLIC HEALTH EMERGENCY:

Due to the ongoing COVID-19 conditions on the installation and in the surrounding area, the base commander has extended the Declaration of a Public Health Emergency, dated March 13, 2020. This declaration renewal will terminate on **March 5, 2021**.

MASK WEAR:

In accordance with Secretary of Defense Directive (dated Feb. 4, 2021), effective immediately **ALL** individuals **MUST** wear masks continuously while on military installations. Mask wear is mandatory regardless of vaccination status, this includes any common area, open floorplan office spaces, cubicle embankments, conference rooms, and outdoor shared spaces.

Exceptions:

1. When alone in an office with floor to ceiling walls with a closed door
2. For brief periods of time when eating or drinking while maintaining social distancing
3. When masks are required to be lowered briefly for identification or security purposes
4. When necessary to reasonably accommodate an individual with a disability
5. When vigorously exercising outdoors while maintaining social distancing
6. For all other situations outside of the office settings when temporary unmasking is necessary for mission requirement as approved by the Installation Commander.
Submit exception request to the 377 ABW/CV.

Mask recommendations by the CDC include:

- A. Non-surgical disposable masks
- B. Masks made with breathable fabric such as cotton
- C. Masks made with tightly woven fabric
- D. Masks with 2 or 3 layers
- E. Masks with inner filters

Masks NOT authorized for wear:

- A. Novelty or non-protective masks
- B. Masks with ventilation valves
- C. Face shields (without protective mask)

GATHERINGS/EVENTS:

In accordance with Secretary of Defense Directive (dated Feb. 4, 2021), commanders are required to limit the number of persons in one room to permit social distancing guidelines of 6 feet and require cloth face coverings. Gatherings of more than 75 persons or 25% room capacity (whichever is smaller) are authorized **for official business only** when mitigating protocols are enforceable (social distance, face coverings, sanitization, etc.) Events not capable of executing the mitigating protocols require an Exception to Policy approved by the Installation Commander.



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PERSONNEL:

The installation has returned to Increment 3 levels (**75% of the workforce**). Commanders may return up to 75% of their workforce in shared workspaces and up to 100% for those performing duty in single occupancy areas. Commanders are encouraged to assess the risk and continue telework where required.

PERSONAL TRAVEL/LEAVE:

Note: All commercial travel, domestic and international, have a federal mandate to wear mask.

1. Upon return from leave, or personal travel, any **individuals who show proof of COVID-19 vaccination and traveled outside the state of New Mexico may return to work without ROM with the approval of their Squadron Commander or equivalent**. Note: Individuals are still required to comply with current New Mexico ROM policy for out of state travel when off installation.
2. Upon return from leave, or personal travel all persons that cannot show proof of COVID-19 vaccination will complete the Post-Travel Health Assessment using the 21 Aug 20 COVID-19 Risk Exposure Activities Worksheet. Persons that travel out of the State of New Mexico will undergo a 14-day ROM. Civilian employees are encouraged to telework during the ROM period when possible or work with leadership team to determine the appropriate absentee / purpose code.

Units may approve an exception to policy (ETP) to return a member to the workplace prior to the expiration of the 14-day ROM if deemed they are critical to the mission. All ETPs to curtail or forgo the 14-day ROM requirement must be approved by the **Squadron Commander or equivalent**.

3. *Post-deployment ROM:* Members will follow Department of the Air Force (DAF) Force Health Protection Guidance (FHPG) Addendum to FHPG, Supplement 9 and Department of Defense (DoD) FHPG Supplement 14:
 - Travel from a Foreign Country to the U.S.:
All air passengers coming to the U.S. are required to have a negative COVID-19 test result or documentation of recovery from COVID-19 before they board a flight to the U.S.

VISITORS:

Visitors may be sponsored on base (via pass at the VCC). Visitors arriving at Kirtland AFB (regardless of mode or purpose of travel) from out of state **require a 14-day ROM period upon arrival**. Out of state visitors who show proof of COVID-19 vaccination should continue to exercise COVID protocols but may be exempt from ROM. *NOTE:* Individuals are still required to comply with current New Mexico ROM policy for out of state travel when off installation.



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MISSION ESSENTIAL OPERATIONS:

Mission essential service contractors supporting emergency work requirements on KAFB in response for life, safety, health, or loss of property may be exempt from ROM. The first O-6, GS-15, or equivalent in the chain of command may approve the emergency support exemption; however, the supporting contractor employer shall perform screening prior to personnel responding and performing service to ensure no COVID-like symptoms within the last 10 days, no member tested positive within the last 10 days, and no close contact with positive cases within the last 14 days.

BASE SERVICES:

Food:

1. On base food services (concessionaires and food court) – 25% indoor dining, 75% outdoor dining, and Take-out
2. DFAC – 25% indoor dining and Take-out

Retail:

1. 50% capacity limits are imposed on Defense Commissary Agency facility, Base Exchange and Shoppettes.

Fitness Centers:

1. East Side Fitness Center is open to all eligible patrons. Reserved for Active Duty Military personnel only until 10 a.m. Monday-Friday. Use the link <https://kirtlandforcesupport.com/> for additional information, hours and limitations.
2. West Side Fitness Center is open to all eligible patrons **with proof of COVID-19 vaccination**. Use the link <https://kirtlandforcesupport.com/> for additional information, hours, limitations and how to register for 24/7 access

Other (Limited) Services:

1. Auto Hobby – self-serve & paid maintenance only (no classes)
2. Base Theater – open for unit functions at 25% capacity. Use the link <https://kirtlandforcesupport.com/> for additional information, hours and procedures
3. Bowling Alley – open at 25% capacity and snack bar 25% indoor dining
4. Arts & Crafts – open at 25% capacity and restricted class sizes
5. Aero Club – Ground School, Instructor flights & training and Discovery Flights
6. Education Center – Limited testing
7. Chapel – ancillary programs cancelled (Religious Services will continue)
8. TMO (Household Goods/Passenger Travel) – virtual support (in person by appointment only)
9. Ground Transportation – Mission Essential support only
10. Communication Focal Point & COMSEC – by appointment only
11. Golf Course - 25% capacity (Snack Bar 25% indoor dining, 75% outdoor dining and take-out)



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- 12. ITT - 25% capacity
- 13. Motor Vehicle Department (MVD) - by appointment only
- 14. Indoor Pool – Limited to AD only, 50% capacity. Use the link <https://kirtlandforcesupport.com/> for additional information, hours and procedures
- 15. Mountain View Club – open for meals to go, unit/special events with limitations;
Bar/Restaurant - open 25% indoor dining, 75% outdoor dining on Fridays, 4-8 p.m.
- 16. Outdoor Recreation – All services open with limited trip size