



**KAFB**  
**Installation Commander's Directive update – ICD #042:**  
**Effective Monday, November 23, 2020**

In response to the New Mexico “Reset” to mitigate the recent surge in active COVID-19 cases, the installation will impose additional restrictions effective today, Nov. 23, 2020; see below.

**Effective IMMEDIATELY, a 14-day stay-at-home order is in place for KAFB.**

- This directive is mandatory for all 377 ABW military personnel; and highly advised for civilian employees, mission partners and dependents.
- Exceptions will be permitted for “life essential trips” to get groceries, supplies, medical care, restaurant meals and fuel.
- Stay-at-home does NOT mean personnel who are deemed necessary to be in the office need to stay at home. Commander’s discretion authorizes those personnel to work in the office.
- Personnel may continue to exercise outdoors; however, a mask is required unless exercising vigorously alone.
- The installation will remain at Increment 2 Plus levels (50% of the workforce) and commanders are encouraged to maximize telework where possible. Temporary mission-responsive personnel surges remain authorized.

**VISITORS:**

**MUST** ROM in the domicile of their sponsor (or lodging) during their ROM period.

**LEAVE/PERSONAL TRAVEL:**

- Effective immediately, **ALL** persons that travel out of the State of New Mexico for leave or personal travel will undergo a 14-day ROM. Civilian employees are encouraged to telework during the ROM period when possible or work with your leadership team to determine the appropriate absentee/purpose code.
- The ROM **MUST** be in the domicile/yard of the domicile.
- Units may request an exception to policy (ETP) for new arrivals prior to the expiration of the 14-day ROM if deemed they are critical to the mission. All ETPs to curtail or forgo the 14-day ROM requirement must be approved by the first O6 or GS15 in the person’s chain of command. A standard ETP template will be distributed and is available. All approved ETPs must be sent to the 377 ABW to fully assess the aggregated risk being assumed.



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**OFFICIAL TRAVEL:**

TDY travel is not subject to the ROM 14-day self-quarantine. Unit commanders will assess the risk for people who are TDY and to determine if a ROM should be enacted based on the conditions of each person.

**PCS:**

If coming from a **RED** losing location, the member **IS** subject to the ROM 14-day self-quarantine.

- Units may request an exception to policy (ETP) for new arrivals prior to the expiration of the 14-day ROM if deemed they are critical to the mission. All ETPs to curtail or forgo the 14-day ROM requirement must be approved by the first O6 or GS15 in the person's chain of command. A standard ETP template will be distributed and is available. All approved ETPs must be sent to the 377 ABW to fully assess the aggregated risk being assumed.

**MODIFIED GATE OPERATING HOURS (until further notice):**

- Truman Gate & VCC – 24/7
- Eubank Gate – 24/7
- Maxwell Gate – 24/7
- Gibson Gate – 5:30 a.m. to 9 p.m.
- Wyoming Gate – **Closed**
- Carlisle Gate – **Closed**

**BASE SERVICES:**

Capacity limits of **25%** are imposed on Defense Commissary Agency facility, Base Exchange and Shoppettes.